



**Tadcaster & Villages**  
Community Engagement Forum

## Tadcaster CEF Partnership Board

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# Minutes

Venue:	The Ark
Date:	Monday, 9 September 2019
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors R Sweeting (Chair), K Ellis, D Mackay, Dixon and Thomas
	<u>Co-opted Members</u> Elizabeth Dixon and Avis Thomas
Officers present:	Chris Hailey-Norris, Development Officer – Selby District AVS and Victoria Foreman, Democratic Services Officer – Selby District Council
Others present:	Mr Richard Barwick, Appleton Roebuck Tennis Club – Funding Applicant
Public:	0

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### **17 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Andrew Lee and Richard Musgrave, and from Steve Cobb, Zoe Devine, Kirsty Perkins and Trevor Phillips.

### **18 DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **19 MINUTES**

The Partnership Board considered the minutes of the meeting held on 10 June 2019.

**RESOLVED:**

**To confirm as a correct record the minutes of the Partnership Board meeting held on 10 June 2019.**

**20 CHAIRS REMARKS**

The Chair was pleased to note that attendance at forums continued to be good and that the CEF was engaging with the community in a positive manner.

**21 BOARD MEMBER VACANCIES - CO-OPTED MEMBERS**

The Board noted that the two vacancies on the Board had been created due to Bea Rowntree and Rev Sue Sheriff stepping down from their roles on the Board, and were asked to give some thought as to prospective members to fill the vacancies.

**RESOLVED:**

**To suggest prospective members to fill the two vacancies on the Board, and report these back to a future meeting.**

**22 FUNDING APPLICATIONS**

The Board noted the funding framework and that the Chair had agreed that the application should be considered at the Board meeting despite its submission after the publication of the agenda.

The Chair indicated that a presentation from the applicant would be heard first, after which they would be asked to leave and the Board would discuss the application. The applicant would be advised if their application for funding had been successful in the following days by Democratic Services.

The Board considered the application from Appleton Roebuck Tennis Club, who had applied for £1,000 grant funding to revitalise one of the club's tennis courts. The Board were supportive of the application and agreed that it met the requirements of the funding framework.

Board Members were pleased to note that the club was used regularly by many people from the local community, there were fundraising events throughout the year and the facilities were well looked after by the committee of the Tennis Club.

It was suggested by the Board that the Tennis Club would be an ideal recipient of one of the CEF display plaques, indicating that it had received funding from the Tadcaster and Villages CEF.

**RESOLVED:**

**To recommend that a grant of £1,000, to Appleton Roebuck Tennis Club towards the revitalisation of Court 3, be**

**approved as outlined in the application.**

## **23 BUDGET UPDATE**

The Board noted the budget update, which confirmed a balance of £15,153.30.

### **RESOLVED:**

**To note the budget update.**

## **24 UPDATE ON PREVIOUS GRANTS AND PROJECTS**

The Board received the impact reports set out in the agenda, which had been received regarding the White Horse Pub in Church Fenton, Selby District Disability Forum, the information boards for the flower-rich verges on Moor Lane in Tadcaster and Tadcaster and Villages Community Energy Ambassadors.

The Democratic Services Officer circulated pages 22 and 23 of the agenda at the meeting which had been missed out of the agenda packs due to a printing error.

### **RESOLVED:**

**To note the impact reports.**

## **25 COMMUNICATIONS**

The Board noted that the CEF commissioned films were ready for viewing by CEF Chairs at their meeting in September; once approved, the films would appear on the Council's CEF webpages and would also be shared widely with other stakeholders and groups. The Development Officer explained that the most engagement on the Council's webpages was with videos and it was hoped that the CEF videos would provide 'good news' stories for people to watch and share.

## **26 COMMUNITY DEVELOPMENT PLAN**

An updated CDP had been circulated to the Board after publication of the agenda.

The Development Officer explained that the CDP needed to be reviewed and updated, and the process of doing so would begin soon with the production of an online survey and an interactive workshop on the CDP at the next Tadcaster and Villages forum on 18 November 2019 at Riley Smith Hall. The online survey would be produced by the Development Officer and then could be shared widely by the Council and Board Members to ensure the widest engagement possible.

It was proposed by CEF Chairs that there was a continuity of design for the CDPs across all 5 CEFs, but each with different priorities and goals.

**RESOLVED:**

- i. That the Development Officer to produce the online survey and to work in conjunction with the Democratic Services Officer on the planning for the CDP refresh workshop on 18 November 2019 at Riley Smith Hall.**
- ii. To ask the Democratic Services Officer and Board Members to circulate the CDP refresh online survey as widely as possible.**

**27 COMMUNITY UPDATES**

There were no community updates.

**28 FEEDBACK FROM RECENT FORUMS**

The Board discussed the forum held on 22 July 2019 at Riley Smith Hall about the work of the local Tadcaster and Villages CEF Disability Action Group, which had been led by the Selby District Disability Forum. The forum had been well attended and had provided some good interactive information about the work of the group.

The Board were pleased that the U3A was now operational in Tadcaster with a number of people having joined already.

Further events around the important topic of dementia were being planned, with a launch event for Selby District Dementia Action taking place on Thursday 10 October 2019 between 9.30am and 12 noon at Community House, Portholme Road, Selby. It was hoped that the event would help Selby District to develop its strategy for dementia in the coming years. Stalls for community organisations were available at the event should they wish to be represented.

The Development Officer asked that Board Members and Democratic Services distribute the flyer as widely as they could to encourage maximum attendance.

**RESOLVED:**

**To ask Board Members and Democratic Services distribute the flyer for the launch of Selby District Dementia Action as widely as they could to encourage maximum attendance.**

**29 FUTURE MEETINGS**

The future meetings of the Tadcaster and Villages CEF were considered by

the Board; the next forum would be on Monday 23 September 2019 at 6.30pm at Ulleskelf Village Hall. The theme of the meeting was 'Addressing Crime and Crime Prevention Across Selby District', with Inspector Martin Wedgewood in attendance.

The next Board meeting would be on 11 November 2019 at 7.00pm at The Ark, Tadcaster.

The following forum meeting on 18 November 2019 would be at the Riley Smith Hall from 6.30pm, and the theme would be the CDP refresh. It was suggested that personal invites on behalf of the Chairman of the Tadcaster and Villages CEF be sent out by Democratic Services to a number of individuals and organisations (such as Councillors, churches, schools, parish councils, community groups, Scouts, Girl Guides etc.) to encourage attendance at the forum.

**RESOLVED:**

- i. To note the future meetings of the Tadcaster and Villages CEF.**
- ii. To ask the Democratic Services Officer to send letter invitations out for the CDP refresh forum on 18 November 2019, on behalf of the Chairman of the Tadcaster and Villages CEF, to a number of individuals and organisations.**

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The meeting closed at 7.26 pm.